

Outdoor Sculpture Gallery Process

The Town of Matthews Parks, Recreation and Cultural Resource Department seeks temporary art sculptures for the historic downtown Matthews area. There are seven different display pedestals in different locations that will be the base for the sculpture. Specific dimensions of these bases are on the last page. These sculptures will be exhibited in our outdoor, rotational sculpture gallery for a minimum of 6 months, with a maximum of 12 months.

Application Process

Interested artists must complete the attached application in full in order to be considered for the Outdoor Sculpture Gallery. All attachments must be submitted at the same time as the application. Completed applications and attachments can be sent via email to mjohnson@matthewsnc.gov.

Once applications are received, the Cultural Recreation Manager will confirm receipt of all application materials. Artist applicants will be reviewed by the Parks, Recreation and Cultural Advisory Committee at a regularly scheduled meeting. This Advisory Committee will confirm or deny whether or not to display the piece, and determine the location for the sculpture. The Cultural Recreation Manager will then present these recommendations to the Town Board of Commissioners. If the sculpture is approved for display by both the Advisory Committee and the Town Board of Commissioners, the Cultural Recreation Manager will notify the artist and coordinate installation.

Eligibility

All artists must be at least 18 years of age and be able to provide or arrange transportation of their sculpture to the sculpture base location.

Installation

Artists are responsible for installation, with oversight from Town of Matthews staff. The date and time for installation will be determined ahead of time and scheduled with the Cultural Recreation Manager.

All sculptures will be mounted to a concrete pedestal base that measures 36" across and 12" high. The pedestal will be flush concrete and each piece will be mounted specifically for the individual piece. The artist will be responsible for including a means of mounting the sculpture to the base within their work and design.

Stipend

Artists selected for the Outdoor Sculpture Gallery will receive a \$500 stipend to assist with any travel expenses. This stipend will be paid once the sculpture has been installed.

Insurance

During the period of the display agreement, the Town will maintain Fine Art coverage for up to \$5,000 on each individual piece, and will pay the deductible should any significant damage due to vandalism occur or if the sculpture is stolen while on display. Any piece valued higher than \$5,000 will require a written certified appraisal, satisfactory to the Town of Matthews.

Town of Matthews Parks, Recreation and Cultural Resource Department

Outdoor Sculpture Gallery Exhibitor Application

The Town of Matthews Parks, Recreation and Cultural Resource Department seeks temporary art sculptures for identified locations in historic downtown Matthews and nearby. There are five display pedestals measuring 36" in diameter, and 12" in height located throughout the downtown footprint. If the sculpture is identified as being for sale, and it sells while on display, the Town of Matthews retains 10% commission. The piece must stay on display for the remainder of the contracted period.

Applications should be submitted to the Cultural Recreation Manager via email at mjohnson@matthewsnc.gov or mail to 100 E. McDowell St., Matthews, NC 28105. Each application will be reviewed by staff and the Parks, Recreation and Cultural Advisory Committee. If the sculpture is approved, the artist will be notified and asked to sign a short term Sculpture Display Agreement prior to installation of the artwork.

ARTIST

Artist Name:

Artist Address:

City, State, Zip:

Phone:

Email:

Website:

Social Media Handles:

ARTWORK

Name of Sculpture:

Description of the Sculpture:

Date of Fabrication:

Has the work been in an outdoor setting before:

Have you had previous experience with outdoor installations of your work?:

Dimensions: Width_____ Height_____ Depth _____ Weight _____

What materials are used in the sculpture?:

Construction technique used:

Sculptures must be suitable for outdoor display in adverse weather conditions - high wind, rain, intense heat, snow and freezing temperatures. Address how your sculpture will meet these expectations.

Sculptures will be located in high traffic areas with an unsupervised audience and must be soundly and professionally constructed of durable and safe components and require minimum to no maintenance during the display period. Address how your sculpture will meet these expectations:

Owner's Declaration of Value of sculpture (not to exceed \$5,000 without a written certified appraisal, satisfactory to the Town):

Additional Attachments to Include:

- **Resume and short bio of artist**
- **Photos of the artwork**
- **Any other information relative to the artwork**

Town of Matthews Parks, Recreation and Cultural Resource Department
Outdoor Sculpture Gallery Placement Agreement

The undersigned owner(s) (hereinafter, the "Owner") of the sculpture described below, hereby agree to place the sculpture described below at a public site on property of the Town of Matthews, North Carolina for public display for the period of time set forth herein, and pursuant to the following terms and conditions:

1. The period of the loan shall begin on _____ and end on _____.
2. As a condition of this Agreement, the Owner hereby certifies that the sculpture is well-fabricated and constructed of durable materials which are suitable for outdoor display; that the sculpture has been constructed so that it may be securely anchored to the standard base provided.
3. During the display period, and during the installation and removal, the placement and condition of the sculpture shall continue to be monitored by the Owner who also provides the installation and removal of the sculpture. The Owner shall not place or remove the sculpture until providing notice and other information to the Town of Matthews Parks, Recreation and Cultural Resource Department's Cultural Resource Manager in accordance with the terms of this agreement.
4. The Town of Matthews specifically disclaims and asserts sovereign immunity as to any and all liability for claims of the Owner or of any third party(ies) which may arise from the possession, placement and/or maintenance of the sculpture under this Agreement, except to the extent that the Town of Matthews maintains liability or other insurance coverage which is in effect at the time such claim arises and which provides coverage for any such damage due to vandalism or the negligence of a third party, then in such event(s) the Town of Matthews shall pay and provide to the Owner payment for such actual damages in an amount up to the deductible amount from coverage under the Town's liability insurance coverage or other insurance coverage applicable to such damage. Such payment shall be in addition to any amount paid to the Owner under the Town of Matthews' insurance coverage. The Town of Matthews shall maintain liability and property damage insurance coverage on the art object during the period of placement under this agreement.
5. The Owner certifies that the following information is accurate:

Name of the Sculpture

Owner's Declaration of Value of Sculpture
(not to exceed \$5,000.00 without a written certified appraisal,
satisfactory to the Town of Matthews)

Date of Agreement: _____

The undersigned Owner hereby agrees to be bound by the above terms and conditions of the Agreement.

OWNER(S) (Print & Sign)

Town of Matthews

Title: _____